

# SECTION I. CALIFORNIA FCCLA INFORMATION

## A. NAME OF THE CALIFORNIA ASSOCIATION AND TAGLINE

The name of the State Association is **California Family, Career and Community Leaders of America (FCCLA)**. The Chartered State Association and the affiliated regions shall use this name. In addition, certified local chapters in California shall have the option to use either California FCCLA or FCCLA. The practice of using acronyms is consistent with all of the other California career technical student organizations: FFA, FCCLA, FBLA, DECA, HOSA, and SkillsUSA.

Consistent use of the name will reinforce the established identity and provide a positive, consistent image for the Association. The use of this name is also compatible with the name of the discipline, Family and Consumer Sciences (FCS) Education, as identified at the California Department of Education.

The tagline is FCCLA – The Ultimate Leadership Experience.

## B. AFFILIATION INFORMATION

### 1. Leadership Packet and Student Organization Participation

The California FCCLA Leadership Packet is provided to assist FCS instructors in integrating FCCLA Career Technical Student Organization (CTSO) activities into a regular teaching curriculum as an intra-curricular component of FCS Education Programs that is consistent with federal and state law. As legitimate instructional supplies used in your classroom curriculum, purchase of these packets may be using Career Technical Education (CTE) Incentive Grant Funds, Perkins funds, FCCLA Membership Incentive Funds, and district instructional supply budgets. If these funding sources are not available, these leadership packets may also be purchased with FCCLA Chapter funds. The 2024–25 FCCLA Leadership Packets include the following:

- California FCCLA Member Handbook (available to download on [www.ca-fccla.org](http://www.ca-fccla.org) website)
- National FCCLA Chapter Advisor Handbook, Chapter Handbook, FCCLA Branding Guidelines, and Member Minute/Fast Facts (Electronic Newsletters)
- Access to all programs/activities of the National FCCLA organization through July 31, 2025. One set of Chapter Officer pins provided to each chapter upon affiliation
- Region and State Degree pins for each member when eligibility criteria is met
- One complete set of forms and applications needed for operation of local FCCLA chapter
- Students Taking Action with Recognition (STAR) Event information available on the [www.ca-fccla.org](http://www.ca-fccla.org) state website
- One Chapter Guide (revised 2012) for new or reinstated chapters
- Access to information and resources on the California and National FCCLA websites

- FCCLA Promotional, Communication Materials, and Lesson Plans
- Access to the State Newsletter, downloadable
- Access to FCCLA webinars and zoom meetings

**a) Deadlines for Submitting Leadership Packet Orders and STAR Entries:**

**Please refer to handout: Due Dates for Forms, Applications, STAR Entry, Deadlines and Payments 2024–2025.**

**NOTE:** Leadership Packet Orders and Affiliation Materials may be submitted at any time between the opening of the online affiliation system in the fall and May 31, 2025.

- **Current chapters must affiliate by November 1 in order for a school's members to participate in STAR Events.** Only names of members that appear on your chapter's membership roster may compete. Refer to Section II: "STAR EVENTS" of this packet for more detailed information about how members are eligible to compete after the initial affiliation date. Names of additional members may be submitted through May 1.
- Early submission of Leadership Packet Orders and Affiliation Materials puts your chapter on region, state, and national mailing lists in the fall. In addition, it assures receipt of all meeting notices and publications without delay.

**2. Chapter Affiliation – Completed on the National FCCLA Affiliation System!**

California FCCLA Chapter Affiliation must be completed online utilizing the National FCCLA affiliation system. To begin the FCCLA online affiliation process, chapter advisors will log in at: <https://affiliation.registermychapter.com/fccla#>. The FCCLA affiliation system will open on August 1, 2023, for the current school year. Please use the step-by-step instructions and video tutorial:

<http://fcclainc.org/membership/join-fccla.php>

Chapter rosters are used to verify the eligibility of students: 1) to participate in STAR Events; 2) to attend state and national conferences; 3) to be candidates and hold office at region, state, and national levels; and 4) to apply for FCCLA scholarships, degrees, and other awards. Therefore, it is essential that the names of ALL affiliated students are correctly submitted through the online system. Be sure that all names are listed and spelled accurately).

The FCCLA online affiliation system consists of three elements that must be fully and properly completed and submitted for the chapter's affiliation and leadership packet order to be processed. They are:

- a. Chapter Affiliation and Event Participant Form - must be submitted with the chapter's FIRST affiliation submission of the school year ONLY to the FCCLA Financial Services Office (FSO). It is not required for second and subsequent affiliation submissions. **If your chapter is applying for California FCCLA Membership Incentive grant funds, the deadline to submit this form is September 20, 2024.**

**For all other chapters, this form must be submitted prior to**

**participation in any FCCLA events, otherwise the chapter will be subject to higher registration fees.**

- b. Chapter Roster - names and member information must be submitted electronically through the FCCLA online system.
- c. Invoice and Payment - determined by your method of payment.
  - i. If payment is being rendered entirely by credit card - submission must be made online.
  - ii. If payment is being rendered by P.O. via school check - mail invoice with the check to:

**National FCCLA Office  
13241 Woodland Park Road, Suite 100  
Herndon, Virginia 20171**

### **3. Minimum Number of Members for Affiliation and Fees**

A minimum of **twelve** student members is needed to affiliate with the national and state levels of the organization. Regular affiliation is \$18.00 per member/advisor and includes state and national fees and all leadership packet materials and resources. **Other FCCLA Affiliation types include the following options:**

#### **a. Up to 25 Member Chapter Package**

This package is \$790.00 which includes the state rate of \$395.00 and national rate of \$395.00. Package benefits include 25 student members and unlimited chapter advisor members in one chapter, (1) Advisor Academy Registration, (1) Electronic National Program, and (1) Lifetime Alumni & Associates membership. **Note:** members added in excess of 25 will be charged the \$18.00 per person rate.

#### **b. Unlimited Members Package**

This package is \$1,550.00 which includes the state rate of \$775.00 and national rate of \$775.00. Package benefits include unlimited member and advisor affiliations in one chapter. In addition, (1) Advisor Academy Registration, (1) National Electronic Program, and (1) Lifetime Alumni & Associates membership of your choice.

#### **c. 100% Middle-Level Affiliation Program**

The Middle Level Affiliation Program is currently only available for middle school programs grades 9 and below. The total affiliation fee is \$450.00, which includes the national affiliation fee of \$250.00 and the state affiliation fee of \$200.00. Chapters need to request this option from the State Advisor directly.

#### **d. Urban Affiliation Program**

The Urban Affiliation Program is currently available for an urban school district located within the corporate limits of a city with a core population of 100,000 or more can enroll all of their FCS students. The total affiliation fee is \$8,500.00, which includes the national affiliation fee of \$4,500.00 and the state affiliation fee of \$4,000.00.

Chapters need to request this option from the State Advisor directly.  
**Note:** Middle-Level and Urban Chapters cannot apply for a Chapter Package.

**e. NEW: Pilot Post-Secondary Program**

The Post-Secondary Program is a California pilot program available for students enrolled in a Career and Technical Center (grades 13-16) and/or a post-secondary collegiate program. The annual fee is \$18.00 which includes the \$9.00 national and \$9.00 state fees. The Chapter Advisor fee is \$18.00 per person which includes both state and national fees.

**4. Membership Cards**

Membership cards are available for download upon receipt of complete affiliation forms from the FCCLA national chapter advisor portal.

**5. Calendar of Statewide Events/Due Dates for current Program Year**

A list of the planned statewide activities and dates as well as a list of the forms and due dates, are located on the state website: [www.ca-fccla.org](http://www.ca-fccla.org). Please post in a prominent place and refer to these lists frequently to ensure that both chapter members and advisors are aware of the dates for the planned activities.

**6. FCCLA Membership Incentive Grant Funds**

California FCCLA received \$80,000 in Membership Growth Incentive grant funds to award to chapters for the current school year. Grant information is provided to chapters at the annual FCCLA State Leadership Conference and posted to the state FCCLA website. Membership Incentive grant funds are expected to be reduced each year. FCCLA chapters are strongly encouraged to continue to fundraise to sustain their program and activities in future years.

**7. Perkins Funding for FCCLA**

CTSO chapters that are integral to instruction are permitted to use the Carl D. Perkins Career and Technical Education Improvement Act of 2006 funds. Secondary school Vocational Education Directors and Administrators have been advised that use of federal funds must follow the established guidelines for CTSOs, including: 1) funds may only be expended in instructional programs identified for improvement in the application/plan for Perkins IV funds; 2) the CTSOs must be an integral part of the instructional program; and 3) all expenditures must be for the purpose of improving and expanding career-technical education instruction and meet the guidelines for the use of funds.

FCS students receiving standards-based, Perkins-funded instruction must be provided FCCLA leadership, career, and citizenship knowledge and skills as part of the curriculum to meet the criteria as "integral" to instruction. Since all students receive this instruction, FCCLA membership numbers should be similar to program enrollment numbers.