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# CHAPTER 10:

## Resources

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## Resources

### *Valuable Resources Help Build FCCLA Chapters*

A resource is something that is ready for use or that may be drawn upon to aid or take care of a need. A resource is a means of accomplishing a task or goal. All of us use some of the resources available, but few of us use all the resources possible. The challenge is to find the resources available and then realize or decide how they can be put to best use. Various publications and resources are available from the state and national offices that can help advisors and members plan, develop and organize successful FCCLA chapters.

For ordering California publications and additional information regarding FCCLA resources, contact the FCCLA State Office at:

California FCCLA  
Family and Consumer Sciences Education  
California Department of Education  
1430 N Street, Suite 4502  
Sacramento, CA 95814

Phone: (916) 319-0890  
FAX: (916) 319-0166

There are a number of resources available to help an advisor (or potential advisor) and members to organize and manage an FCCLA Chapter. The following is a list of the resources and a brief description of each which are available from the FCCLA State Office.

# California FCCLA Resources

## The Basics of Organizing an FCCLA Chapter

This online resource provides an overview of the FCCLA organization and step by step instructions to organize and manage an FCCLA Chapter. Materials include:

- Check-sheet for Instant Chapter Organization
- FCCLA Staff and FCCLA Assignment Chart
- Procedures for Instant Chapter Organization
- Sample Chapter Bylaws
- Sample Letter to Parents of Prospective Members
- Sample Plan of Activities
- State and National Resources
- The FCCLA Member's Handbook
- Thirty Questions About FCCLA

This is available from the FCCLA State website: [www.ca-fccla.org](http://www.ca-fccla.org)

## Affiliation Packet

This packet includes materials needed for chapters to affiliate with the state and national organizations as well as information on all state-sponsored activities for the current school year. Packet includes forms and applications such as affiliation forms, Honor Chapter Award application, Superior Chapter Award application, Scholarship application, and the Golden State Degree application forms. The affiliation packets are mailed in the fall to chapters that affiliated the previous year. Schools who are interested in affiliating may request this packet from the FCCLA State Office. The packet is also available on the FCCLA State website: [www.ca-fccla.org](http://www.ca-fccla.org).

## FCCLA Chapter Guide

This guide includes information on planning, conducting and evaluating chapter activities. Upon chapter affiliation, one copy of this guide is sent to the chapter.

## Competitive Recognition Events (CRE) Guide

This guide includes the rules and guidelines for each of the Competitive Recognition Events as well as other information needed by members and chapters to compete in CRE. This resource as well as entry forms and annual updates, e.g., CRE Questions and Answers; are available on the FCCLA State website.

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## FCCLA Members Handbook

This pocket-size handbook provides members with information about the organization. Upon receipt and processing of membership fees, one copy of the handbook for each member is sent to the chapter.

## Websites

The California FCCLA State website is [www.ca-fccla.org](http://www.ca-fccla.org). Visit the site to learn about upcoming activities, Competitive Recognition Events, and other topics of interest to members, advisors, parents, and administrators. The site is updated regularly, so visit often.

The national organization FCCLA website is [www.fcclainc.org](http://www.fcclainc.org).

## Career Technical Education Framework for California Schools: Grades Seven Through Twelve

This framework is designed to help Career Technical teachers including Family and Consumer Sciences teachers develop new programs and courses as well as revise, improve or expand existing programs and courses. Organized by industry sectors, the sectors are: Education, Child Development, and Family Services; Fashion and Interior Design; Hospitality, Tourism and Recreation. This resource also provides information on how to integrate FCCLA into the instructional program. Call the FCCLA State Office for ordering more specific information or view the Standards and Frameworks on the Family and Consumer Sciences website at <http://www.ca-fcs.org>.

## FCCLA State Leadership Conference Video

This video provides highlights of activities conducted at this annual event including the Competitive Recognition Events State Finals. This video is a great membership recruitment tool! Available on the FCCLA State website: [www.ca-fccla.org](http://www.ca-fccla.org)

# California Emblematic Materials and FCCLA Official Blazers

## Membership and Emblematic Materials

The FCCLA Board of Directors has authorized the FCCLA Financial Services Office (FSO) as the only authorized emblematic dealer for California FCCLA. Supplies are available on the FCCLA State website.

Trophies, awards, etc. may also be purchased from the FCCLA State website, the only authorized dealer from which California emblematic materials should be ordered. Official chapter name badges, pen sets, paper weights, trophies, medals, key chains, banners, table coverings, and necklaces are some of the awards and items available. Custom orders are available for chapters in various price ranges. For unique and special orders contact the FCCLA FSO for more information.

**NOTE:** Official medals, plaques, and/or trophies from the Competitive Recognition Events program are not available for purchase.

## Blazers and Official Dress Uniform Items

In order to assist chapters and members in securing blazers and official dress uniform items at the lowest possible cost, advisors and members may order a variety of uniform items online at the FCCLA National website: [www.fcclainc.org](http://www.fcclainc.org).



# National FCCLA Resources

## TEEN TIMES

*TEEN TIMES*, the official magazine for Family, Career and Community Leaders of America, Inc. (FCCLA), is designed to fit the interest and concerns of all members. It is published four times during the school year as part of membership services. Copies are available for download from the FCCLA National website: [www.fcclainc.org](http://www.fcclainc.org).

## Join FCCLA: The Ultimate Leadership Experience!

The FCCLA Membership Kit! is your guide to kicking off your year with a bang! Join FCCLA Membership campaign is in a content-rich, easy-to-use, packet! The Membership Kit is filled with all of the resources, project ideas, and tools necessary to start or maintain your FCCLA chapter. Packaging will include the Join FCCLA! poster. To request this kit please email [membership@fcclainc.org](mailto:membership@fcclainc.org) or call 1-703-476-4900.

## Resource Catalog

A catalog of resources from the FCCLA National Office is sent directly to affiliated chapters from:

FCCLA National Headquarters  
1910 Association Drive  
Reston, VA 20191  
(703) 476-4900  
Fax: (703) 439-2662  
[www.fcclainc.org](http://www.fcclainc.org)  
Email: [info@fcclainc.org](mailto:info@fcclainc.org)

