

**2024 FCCLA**

**State Leadership Conference**

**California FCCLA “The Ultimate Journey”**

***Registration Information***

*This section provides information relative to registration for the FCCLA State Leadership Conference (SLC).* ***Information about securing hotel rooms is in a different section.*** *Please read and follow directions carefully.*

**DEADLINE DATE:** Advance registration materials *(also called Pre-Registration)* must be submitted by **April 1, 2024.**

If **any part** of registration materials is being mailed (forms, check, etc.), these documents must bear a U.S. postmark *on or before* ***April 1, 2024,*** to be accepted. *Any registration materials received after the submission date or bearing a postmark after the submission date will be held at the registration desk in Riverside for* ***On-site Registration*** *at the higher fees noted below.*

**FORMS:** FCCLA SLC registration forms are valid to register a single individual or an entire chapter delegation. Online registration will be available on March 4, 2024. If you need an invoice template to begin the process, visit [ca-fccla.org](https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fca-fccla.org%2Fapplication%2Ffiles%2F5316%2F9220%2F2509%2F2023-24_State-Invoice.xlsx&wdOrigin=BROWSELINK) to download the state registration template.

**PERKINS AND CAREER TECHNICAL EDUCATION INCENTIVE GRANT (CTEIG) FUNDING:** Both Perkins and CTEIG funds may be used to pay for the complete $389.00 registration fee. Please inform your CTE Coordinator that the rate has increased from previous years.

**FCCLA MEMBERSHIP INCENTIVE GRANT FUNDING QUALIFICATIONS:** For those chapters that applied for 2023–24 Incentive Grant Funding allocations, please remember that the *minimum qualifying criteria* is that *at least one* FCCLA Chapter Advisor and *at least two* FCCLA chapter members must be full-time registrants for, and attend, the annual FCCLA SLC.

**REGISTRATION FEES:** The Annual SLC must be self-supporting. All possible conference costs are carefully calculated so that the Association can provide a quality leadership activity at the lowest possible fee.

**General Registration Policies**

* Full-time attendance registration fees include conference program and materials, awards, speakers, tours/workshops, banquet on Monday, April 29, 2024, and other miscellaneous expenses.
* Schools located beyond a 30-mile radius from the conference site must stay at the official conference hotel to be eligible for the registration fees. Those chapters choosing not to stay at an official conference hotel will be assessed an *additional registration fee of $25 per person, per day* when they check-in at the registration desk in Riverside.
* All chapters **MUST** show their hotel confirmation at the conference registration desk when picking up registration materials to verify their lodging is in the official conference hotel.
* Individual students may only qualify for these fees if they are affiliated members in good standing and are listed on the chapter’s membership roster on file in the California FCCLA Financial Services Office.

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**Advance Registration**

***Full-time Attendance Fees:***

Affiliated Chapters $389.00 per person

Non-Affiliated Chapters $439.00 per person

Teachers in training/Teacher Educators $389.00 per person

Honorary Members/Alumni/Guests $389.00 per person

***Part-time Attendance Fees*:**

Advance daily registration is available at the following rates. Daily registration fees include all activities and all meals that occur as part of the conference program on that day.

Saturday, April 27, 2024 $100.00\* per person

Sunday, April 28, 2024 $100.00\* per person

Monday, April 29, 2024 $175.00\* per person

Monday night Banquet **ONLY** $75.00\* per person

Tuesday, April 30, 2024 $100.00\* per person

**\****Non-Affiliated Chapters add $25.00 to each amount shown*

**On-Site Registration**

* On-site registration for the FCCLA SLC will be available during the posted registration hours for members, advisors, and guests. Costs are substantially higher than the advance registration fees due to the higher costs incurred by the Association for last-minute additions to meals, materials, and activities. Costs for on-site registration include all meals and activities as outlined above under *General Registration Policies*.
* All registration paperwork mailed in before the conference bearing a postmark **after** the designated due date ***will not be processed as advance registration***. Instead, these materials will be held for the chapter at the registration desk in Riverside and applied towards the on-site registration fees.

***On-Site Fees*:**

Full-time Attendance (Affiliated Chapters) $419.00 per person

Full-time Attendance (Non-Affiliated Chapters) $469.00 per person

***Part-time Attendance:***

Saturday, April 27, 2024 $125.00\* per person

Sunday, April 28, 2024 $125.00\* per person

Monday, April 29, 2024 $200.00\* per person

Monday night banquet **ONLY** $95.00\* per person

Tuesday, April 30, 2024 $125.00\* per person

**\****Non-Affiliated Chapters add $25.00 to each amount shown.*

**Substitutions**

* **NO** substitutions may be made in advance of the FCCLA SLC. In addition, **NO** names initially submitted on a chapter’s advance registration form shall be changed prior to the state conference.
* Chapters may make name substitutions during the posted registration hours at the registration desk in Riverside. There will be a charge of **$15** per name substitution.
* Substitute names **must** be attendees from the *same chapter* as the individual being replaced.
* Adding an *additional* person to a chapter’s registration is **not** a substitution. Instead, it is considered an on-site registration.
* Individuals attending the FCCLA SLC as a substitute but not officially registered under their own name will be prohibited from further participation in the state conference and the STAR competition. They will be barred from receiving a STAR award of any kind.

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**Cancellations/Refunds**

* Requests for cancellation and refund of advance registration fees **must** be made in writing to the California FCCLA Financial Services Office.
* Requests for cancellation and refund of advance registration fees **must be *received*** in the California FCCLA Financial Services Office *no later than 5:00 p.m. on Friday, March 24, 2024*. THIS IS **NOT** A POSTMARK DEADLINE. The request for a refund must be ***received*** by this deadline.
* *No refunds will be granted after 5:00 p.m. on Friday, March 24, 2024, for* ***any*** *reason!*
* A **$35** handling fee will be deducted from each *individual’s* registration refund.

**VOTING DELEGATE REGISTRATION:** Affiliated Chapters are represented by voting delegates at the election polls and during the business meeting at the FCCLA SLC. Chapters must designate, in their conference registration materials, which member or members will serve as the chapter’s official voting delegate(s). The chart below indicates the number of voting delegates to which each chapter is entitled based on chapter membership as of March 1, 2024. Chapters that fail to designate the proper number of voting delegates on their conference registration form will find that members will be arbitrarily assigned as voting delegates by the conference registrar.

**Details Relating to Delegate Selection**

1. Nominating Committee Members MUST be designated by their local chapter as official voting delegates.

2. Nominating Committee Members CANNOT be competitors in a STAR Event State Finals event.

3. This year, students competing in STAR Event State Finals events CAN serve as official voting delegates.

*Membership Delegates Membership Delegates Membership Delegates*12 01 101–125 06 226–250 11

13–24 02 126–150 07 251–275 12

25–50 03 151–175 08 276–300 13

51–75 04 176–200 09 over 300 14

76–100 05 201–225 10

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