



CALIFORNIA FCCLA REGION BYLAWS

**FCCLA Region Bylaws Amended
at the FCCLA State Leadership Conference
April 2026**

CALIFORNIA FCCLA REGION BYLAWS

ARTICLE I.

Name, Brand and Sponsor

Section 1. Name

The name of the regions shall be known as region 1, 2, 3/5, 4, 5, 6, 7, 8, 9, and 10 of California FCCLA. The name FCCLA shall be used only by certified chapters in California.

Section 2. Brand

The California Association will use the national organization's creed, mission, motto, and tagline.

Section 3. SPONSOR

The sponsor of California FCCLA Regions shall be the Family and Consumer Sciences Education Staff, California Department of Education. The California FCCLA State Office shall be located at the California Department of Education and function as a part of the Family and Consumer Sciences Education Program. (The Region Coordinator shall assist the State Advisor with leadership activities and other related responsibilities within the region.)

ARTICLE II

Mission Statement and Purposes

Section 1. Mission Statement

The mission of Family, Career and Community Leaders of America, Inc. is to promote personal growth and leadership development through family and consumer sciences. Focusing on the multiple roles of family members, wage earners, and community leaders, members develop skills for life through character development, creative and critical thinking, interpersonal communications, practical knowledge, and career preparation.

Section 2. Purposes

Organized instruction relating to the mission is a part of the family and consumer sciences program in the schools. The purposes of the organization shall be as follows:

1. to provide opportunities for personal development and preparation for adult life
2. to strengthen the function of the family as a basic unit of society
3. to encourage democracy through cooperative action in the home and community
4. to encourage individual and group involvement in helping achieve global cooperation and harmony
5. to promote greater understanding between youth and adults
6. to provide opportunities for making decisions and for assuming responsibilities
7. to prepare for the multiple roles of men and women in today's society
8. to promote family and consumer sciences and related occupations

ARTICLE III

Association Structure

Section 1. Affiliation with State Association

Regions shall be affiliated with California FCCLA and the National Family, Career and Community Leaders of America, hereinafter designated as FCCLA. A regional member shall be a member of California FCCLA and FCCLA.

Section 2. Region Affiliation

The region shall remain in good standing by maintaining policies consistent with those of California FCCLA and FCCLA and by submitting the following annually to the State Office:

- A. Immediately upon election or appointment a list of the names and addresses of the region officers and advisors to the officers.
- B. Immediately upon adoption, any amendments to the region bylaws.

Section 3. Region Structure

California FCCLA shall consist of ten regions:

Region 1 shall consist of the counties as specified by the State Association and shall consist of all of the certified chapters within the designated counties of Del Norte and Humboldt. (Inactive Region)

Region 2 shall consist of the counties as specified by the State Association and shall consist of all of the certified chapters within the designated counties of Butte, Glenn, Lassen, Modoc, Plumas, Shasta, Siskiyou, Tehama, and Trinity. (Active Region)

Region 3/5 shall consist of the counties as specified by the State Association and shall consist of all of the certified chapters within the designated counties of Alameda, Contra Costa, Lake, Marin, Mendocino, Napa, San Francisco, San Mateo, Santa Clara, Santa Cruz, Solano, and Sonoma. (Active Region)

Region 4 shall consist of the counties as specified by the State Association and shall consist of all of the certified chapters within the designated counties of Amador, Calaveras, Colusa, El Dorado, Nevada, Placer, Sacramento, Sierra, Sutter, Yolo, and Yuba. (Active Region)

Region 6 shall consist of the counties as specified by the State Association and shall consist of all of the certified chapters within the designated counties of Alpine, Mariposa, Merced, Mono, San Joaquin, Stanislaus, and Tuolumne. (Active Region)

Region 7 shall consist of the counties as specified by the State Association and shall consist of all of the certified chapters within the designated counties of Monterey, San Benito, San Luis Obispo, Santa Barbara, and Ventura. (Active Region)

Region 8 shall consist of the counties as specified by the State Association and shall consist of all of the certified chapters within the designated counties of Fresno, Inyo, Kern, Kings, Madera, and Tulare. (Active Region)

Region 9 shall consist of the counties as specified by the State Association and shall consist of all of the certified chapters within the designated counties of Los Angeles and Orange. (Active Region)

Region 10 shall consist of the counties as specified by the State Association and shall consist of all of the certified chapters within the designated counties of Imperial, Riverside, San Bernardino, and San Diego. (Active Region)

ARTICLE IV.

Certified Chapters

Section 1. Chapters may be certified in middle, junior, and senior high schools, as well as regional occupational centers and programs (ROCPs), public and private, in which Family and Consumer Sciences (Consumer and Family Studies education and/or Family and Consumer Sciences Related Occupations) instruction is offered. The chapters shall be composed of no less than twelve students possessing the qualifications for membership.

Section 2. Chapters may be organized as an integral part of the Family and Consumer Sciences program whenever the students, teachers, and administrators wish to incorporate California FCCLA as a strategy to strengthen the instructional program.

Section 3. Application for affiliation shall be made on forms provided by the State Office and shall be signed by the president and the advisor of the chapter. The application forms shall be sent to the designated office together with the appropriate order of leadership packet materials.

Section 4. When the application has been processed, a certificate shall be issued to the new chapter.

Section 5. Chapters in good standing shall be those which maintain policies consistent with those of the region and state association, and which submit the following to the state office:

- A. Prior to May 31 required affiliation documentation and appropriate order of leadership packet materials.
- B. Chapter membership roster, on which all names of chapter members, officers, and advisors are listed.
- C. Affiliation forms and materials.

Section 6. A chapter can be put on probation for any one of the following reasons:

- A. Non-conformance to the region and state by laws in any area.
- B. Failure to pay within 90 days outstanding debts of any nature owed to the state association by an individual or chapter.

Section 7. Chapters will be notified in writing of non-conformance to bylaws or non-payment of debts by the State Office.

Section 8. The probationary period shall be 60 days. The chapter shall be informed in writing of its probationary status by the State Advisor who shall set forth the beginning and ending date of the probationary period. Chapters who are on probation will neither be allowed to participate in region, state, or national activities, nor will they be eligible to have candidates for office. If the cause for probation has not been corrected by the end of the probationary period, that chapter shall be suspended in accordance with Sections 9 and 10 of these articles.

Section 9. The State Executive Council shall have, upon recommendation of the State FCCLA Advisor, the power to suspend a chapter upon receipt of evidence of infringement of the provisions of the region and state bylaws.

Section 10. The State Executive Council, on the recommendation of the State FCCLA Advisor, may suspend a chapter, thereby withdrawing its certification, for not conforming to the region and state bylaws. Chapters will be suspended for one year. Should a chapter be thus suspended, it must then make formal application to be reinstated, indicating the action taken to correct the infraction of the bylaws.

Chapters who are suspended will neither be allowed to participate in region, state, or national activities, nor will they be eligible to have candidates for office. Chapters on suspension will not be eligible to receive special funding or state funding when funds are available.

ARTICLE V.

State Advisor, Region Coordinator, and Chapter Advisor

Section 1. The State Advisor shall be the Family and Consumer Sciences Education Staff member at the California Department of Education.

Section 2. The Region Coordinator shall be chapter advisor to the Region President. The Region Coordinator shall assist the State Advisor with planning and conducting leadership development activities as well as other responsibilities within the region.

Section 3. The Chapter Advisor shall be a certified teacher of Family and Consumer Sciences (Consumer and Family Studies or Family and Consumer Sciences Related Occupations) in a middle, junior, or senior high school (grades 6–12).

ARTICLE VI.

Section 1. Membership, Affiliation, and Privileges

- A. Active Members. A student who has been or is currently enrolled in a Consumer and Family Studies (CFS) or Family and Consumer Sciences Related Occupations (FCSRO) program in a middle, junior, or senior high school, public or private, shall be eligible for membership in a certified chapter of the association at the student's respective school site. Such members are eligible for active membership during the time they are enrolled in middle, junior, and senior high schools (grades 6–12), as well as ROCPs.
- B. Alumni and Associates. Former active members and former adults who share the goals and purposes of FCCLA and wish to support the continuing development of

FCCLA youth shall be eligible for an Alumni and Associates membership. Members of Alumni and Associates shall not be eligible to hold office, make motions, or vote.

- C. Advisor Members. Advisors shall be entitled to membership by submitting an advisor contribution and by entering their names on the chapter roster.
- D. Honorary Members. Former members, parents, advisors, school officials, business leaders, college and university personnel, other Family and Consumer Sciences educators and community members who have rendered outstanding service to the region by advancing its purposes shall be eligible for honorary membership. Candidates for honorary membership may be nominated by any chapter in good standing with the region and state association or by members of the Region Executive Council. Nominees shall be considered by the Region Executive Council and Honorary Members shall be elected by a majority vote of the Council at any of its regular meetings.

Section 2. **Membership Privileges**

- A. Active members shall be eligible to hold office, to attend and participate in meetings, to participate in Students Taking Action with Recognition (STAR) Events, and to vote.
- B. Associates, advisors, and honorary members shall have the privilege of attending meetings but shall have no vote.
- C. Active, associate, advisor, and honorary members shall receive copies of region publications.

Section 3. **Affiliation and Leadership Development Materials**

- A. Recognizing that certain supplies and materials are essential for the integral nature of including student organization instruction and leadership and personal growth development as part of the curriculum in Family and Consumer Sciences Education classes, each local chapter shall secure a California FCCLA annual leadership packet for each active and associate member it wishes to affiliate with the state and national organizations.
- B. Advisors shall make an annual contribution to California FCCLA in the amount designated by that association.
- C. Honorary members shall not be required to make any annual contributions to the organization.

ARTICLE VII.

Officers, Qualifications, Term of Office, and Vacancies

Section 1. The Regions of California FCCLA shall have the six following officers: President, First Vice President, Vice President of Competitive Events, Vice President of Finance, Vice President of Membership, and Vice President of Public Relations.

Section 2. **Qualifications**

Candidates for region office shall:

- A. Be a member in good standing with California FCCLA for at least one full semester or the equivalent prior to the time of nomination.

- B. Be a member of an affiliated California FCCLA chapter in good standing with FCCLA.
- C. Be listed on the chapter's membership roster on file in the State Office.
- D. Obtain written consent of the FCCLA advisor and principal at the school he/she will be attending during the term of office prior to filling out an application for region office.
- E. Submit an application for region officer candidate to the region coordinator by the deadline date set by the region.
- F. Be enrolled in grades 7–11 at the time of nomination. During the term of office, elected officers must be enrolled in grades 8–12.
- G. Have a grade point average of C+ (2.5) or above.
- H. Have the following knowledge of the organization:
 - 1. Officer's duties.
 - 2. Goals, purposes, and creeds.
 - 3. Relationship with FCCLA to the Family and Consumer Sciences (either CFS or FCSRO) instructional program.
 - 4. FCCLA materials and resources.
- I. Possess the following personal characteristics:
 - 1. Reliability, dependability, and willingness to fulfill the responsibility of the office.
 - 2. Ability to express ideas verbally and in written form.
 - 3. Ability to work cooperatively with others.
- J. I have participated in chapter activities and projects.
- K. Have attended at least one region meeting prior to nomination.
- L. Attend all regional meetings, including region executive council meetings to which his/her chapter belongs, the State Leadership Conference and the National Leadership Conference, if possible.
- M. Attend the Capitol Leadership Experience, if possible.
- N. Have the FCCLA official uniform.

Section 3. **Duties of Region Officers**

- A. **President**
 - 1. Work directly with the State Advisor and Region Coordinator in performing duties.
 - 2. Preside over all business meetings of the Region and Executive Council utilizing Parliamentary law and procedures.
 - 3. Assist with planning the agenda for the Region Executive Council and other fall, spring, and state regional meetings.
 - 4. Appoint, after consultation with the State Advisor and Region Coordinator, the chairperson, and members of all special committees not otherwise designated.
 - 5. Serve as an ex-officio member of all committees.
 - 6. Serve as a member of State Executive Council.

B. First Vice President

1. Assist the president in all ways possible and participate in all Region and Executive Council Meetings utilizing Parliamentary law and procedures.
2. Preside at all meetings of the organization in the president's absence.
3. Records and maintains accurate minutes of all Region Meetings and Region Executive Council Meetings.
4. Review region bylaws for necessary revisions.
5. Prepare ballots, conduct region elections, and notify the State Vice President of region positions.

C. Vice President of Competitive Events

1. Provide region leadership in assisting with the planning and coordinating of the FCCLA Students Taking Action with Recognition (STAR) national and state competitive events at the region level.
2. Participate in all Region and Executive Council Meetings utilizing Parliamentary law and procedures.
3. Serve as a liaison to the State STAR Event Coordinator(s), State Vice President of Competitive Events, and Region STAR Chairperson.
4. Promote and disseminate STAR event communications to the region.

D. Vice President of Membership

1. Promotes membership, supports affiliation, and assist new chapters.
2. Participate in all Region and Executive Council Meetings utilizing Parliamentary law and procedures
3. Encourage chapters to keep accurate records of their meetings and activities, observe national FCCLA Week, and other state/region events.
4. Serve as chairperson of the region membership committee.
5. Coordinates and promotes region recognition, programs, and projects.

E. Vice President of Finance

1. Prepare a proposed region budget with the assistance of the Region Coordinator, Region Officer Team, and Region STAR Chairperson and present the proposed budget to the state VP of Finance, the Board of Directors (BOD), and Financial Services Office for approval.
2. Keep up-to-date and accurate financial records on file and prepare a report on the region's financial status for the Board of Directors, Executive Council, and chapters.
3. Verify and completes payment of region expense claims and reimbursements with approval of the Region Coordinator and submit to the FCCLA Financial Services Office.
4. Prepare end-of-the-fiscal year (July 1–June 30) statement with Region Coordinator and submits to the State Advisor and the Board of Directors.
5. Develop ideas for chapter fundraising and assist with fundraising initiatives and region sponsorships.

F. Vice President of Public Relations

1. Manages regional communications, social media, and provide information for the region webpage.
2. Participate in all Region and Executive Council Meetings utilizing Parliamentary law and procedures
3. Creates a region, scrapbook to be presented at the spring region meeting, annual State Leadership Conference, and other region events/activities.
4. Provide articles and pictures from the region to the State Vice President of Public Relations for the state scrapbook.
5. Work cooperatively with Chapter Vice President of Public Relations to collect and submit information, stories, and pictures for region/state publications, media, and FCCLA website.

Section 4. Term of Office

The term of office shall begin at the Annual State Leadership Conference at which officers are installed and conclude at the close of the following State Leadership Conference.

Section 5. Vacancies

- A. If an office is vacated prior to the Region Officer Leadership Training (ROLT), the Region Officers, Region Coordinator, and State Advisor shall determine whether to fill that office. In any event, no vacancies shall be filled after the ROLC begins.
- B. If the office of President should become vacant, the First Vice President, subject to approval of the region executive council, shall assume the office and duties of the president. Appointments for all other vacancies shall be made by the President in consultation with the State Advisor and with the approval of the Region Executive Council.

ARTICLE VIII

Nominations and Elections

Section 1. Nomination

Candidates for region office shall be nominated by the local chapters. All nominations must be submitted to the Region Coordinator by the established deadline date.

- A. The six officers are to be nominated prior to and elected annually at the Spring Region Meeting.
- B. A chapter may nominate two candidates for region office during any one year by submitting the Officer Application form.
- C. Candidates shall run for the position of Region Officer.
- D. Candidates for region office shall be presented to, and interviewed before, the members at the regional meeting on the day elections are conducted.

Section 2. Election of Officers

- A. Each affiliated chapter in the region is allowed one voting delegate. The voting delegates of the chapters shall vote by ballot for the officers by casting a ballot only once for six (6) candidates. The region First Vice President serves as

chairperson of tellers and the president appoints two tellers to tally the ballots. The six candidates receiving the highest number of votes shall be elected and, upon election, will meet with the State Advisor or designer to determine respective offices. Officers shall assume office at the close of the region meeting conducted during the annual State Leadership Conference.

- B. In the event that there are six or less candidates, each candidate will be voted on with a yes or no vote. If a candidate does not receive a simple majority of the votes cast, that position will remain vacant.

ARTICLE IX

Governing Bodies

The governing body of the Region shall be the Region Executive Council in consultation with the Family and Consumer Sciences State Staff.

Section 1. Definition

- A. The Family and Consumer Sciences State Staff shall be the legal representation of the Region and, with the Region Executive Council, shall function as the student administrative body.
- B. The Region Executive Council, with the advice of the State Advisor shall be the governing body responsible for adoption of program plans and policies.

Section 2. Composition

- A. The Family and Consumer Sciences State Staff shall serve as advisors in the following ways:
 - 1. The lead consultant of the Family and Consumer Sciences State Staff shall serve as State Advisor.
- B. The Region Executive Council shall be composed of six regional officers. The State Advisor shall provide overall coordination with the assistance of the Region Coordinator.
- C. Representation of Regions at State Executive Council Meetings: In the event the Region President is unable to attend a State Executive Council meeting, another Region Officer shall be appointed to attend as a regional representative.

Section 3. Functions and Terms of Service

- A. The functions of Family and Consumer Sciences State Staff are:
 - 1. The lead consultant of the Family and Consumer Sciences State Staff serves as State Advisor and shall give general guidance to the association and function as the administrative officer.
 - 2. All staff shall provide assistance and counsel to the Executive Council regarding association finances, policies, programs of work, and other related matters.
- B. The functions of the Region Executive Council are to:
 - 1. Supervise all business matters of the region, i.e., approve the annual budget prepared by the VP of Finance; approve the program of work developed by the Council; prepare amendments to the bylaws; develop and approve policies as necessary and recommend their adoption to the Region

- Coordinator and/or chapter voting delegates at the region meeting when necessary;
2. Authorize the deposit of region funds.
 3. Authorize the audit of financial records of the region.
 4. Submit materials of importance to the total membership for publication in the official publications.

ARTICLE X

Meetings

Section 1. Region Meetings

The Region Executive Council, in consultation with the State Advisor and Region Coordinator, shall determine the time and place of the regional meetings. There shall be three meetings: one in the fall, spring, and during the annual State Leadership Conference. The purposes shall be to elect Region Officers, to hear reports of officers and committee chairpersons, to conduct STAR Events, to conduct leadership and career development activities, and to transact such business as may properly come before the region.

Section 2. Region Executive Council Meetings

A minimum of four meetings shall be held annually; time and place shall be determined by the State Advisor and Region Coordinator with the concurrence of the Region Executive Council. Special meetings may be called by the State Advisor and the Region Coordinator.

ARTICLE XI

Quorum

Section 1. Region Meeting

Voting delegates from a majority of the certified chapters in attendance shall constitute a quorum.

Section 2. Region Executive Council Meeting

The presence of a majority of the Region Officers shall constitute a quorum.

ARTICLE XII

Fiscal Year

Section 1. Fiscal Year

The fiscal year for the Region shall be July 1 through June 30.

ARTICLE XIII

Dissolution or Liquidation of Assets

Upon final dissolution or liquidation of a California FCCLA region or chapter (i.e., after final discharge of all outstanding obligations or liabilities), remaining assets of the region or chapter shall be used by respective Executive Councils in accordance with the purposes of the state association and national organization, or shall be transferred to a qualified exempt organization as defined in Section 501 (c) (3) of the Internal Revenue Code of 1954.

ARTICLE XIV

Region Bylaw Amendments

Section 1. Amendments

- A. These bylaws may be amended at the region meeting by two-thirds (2/3) vote of the voting delegates present and voting. The amendments may be proposed by a chapter; the Region Executive Council, and/or the Family and Consumer Sciences State Staff.
- B. Proposed amendments must be received in the regional office 90 days prior to the next meeting. They shall be reviewed by the Region Executive Council. The Region Executive Council shall send the proposed amendments with recommendations to chapters at least 30 days prior to the next meeting. The delegate body shall consider and vote on the proposed amendments at the next meeting. Amendments to the bylaws shall take effect immediately after unless otherwise designated.
- C. The proposed amendments may not be in conflict with the state bylaws. The Region Executive Council shall make those changes necessary to bring the bylaws of the region into conformity with the bylaws of California FCCLA.

ARTICLE XV

Parliamentary Authority

Section 1. Parliamentary Procedure

Robert's Rules of Order, Newly Revised, shall govern the regional business of the State Association of California Family, Career and Community Leaders of America in all cases in which they are applicable and in which they are consistent with these bylaws.

Section 2. Parliamentary

The elected Region President shall sustain the parliamentary procedure during all meetings of the Region Executive Council and region business session.