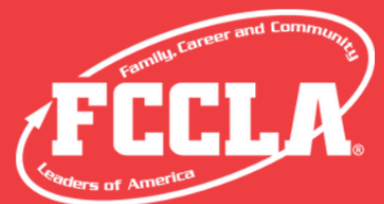


REGION OFFICER ELECTIONS **STEP-BY-STEP GUIDE** 2022



CALIFORNIA
STATE ASSOCIATION

Region Officer Team Elections Step-by-Step Guide

What is the State Executive Council?

The Region Officer Team consists of six (6) elected members who serve as the representatives of your Region. In addition to serving as youth leaders of the organization, the Region Officers aid in the development and implementation of programs, public relations and membership recruitment efforts. These officers are elected annually at the Spring Region Meeting by the youth members through the election process.

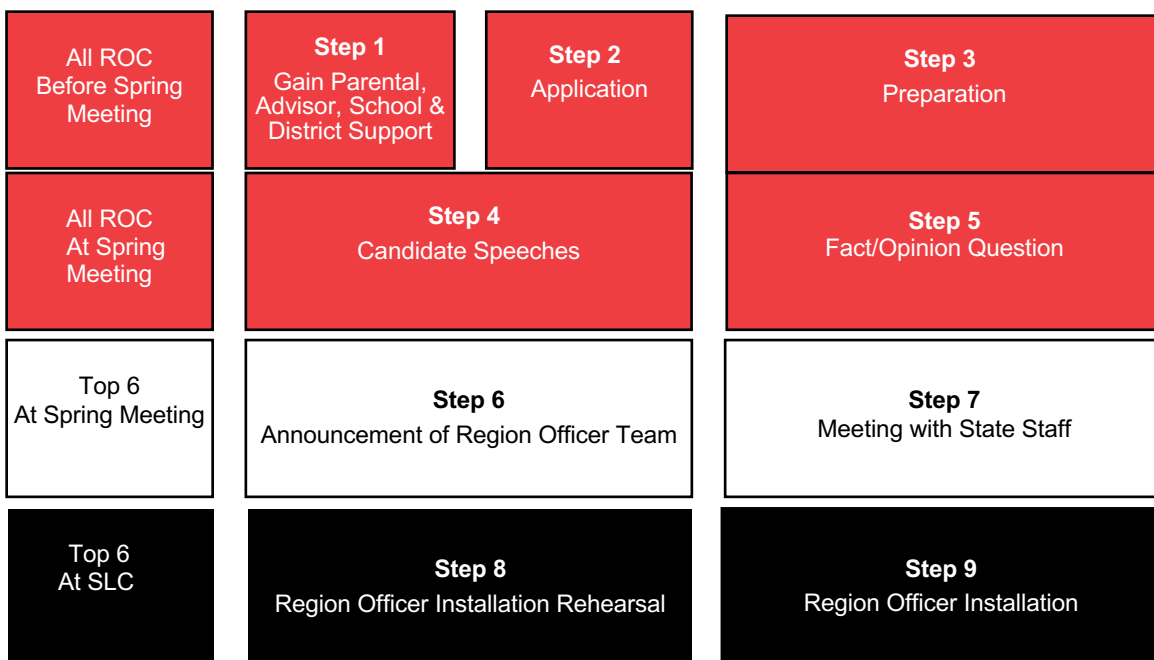
Offices of the Region Officer Team

President	Vice President	Secretary
Treasurer	Historian	Reporter

Election Process Terminology

- **Voting Delegate** – members that vote on bylaw amendments and motions at the Business Session on behalf of their chapter.
- **Region Officer Team** – the six (6) members elected as Region Officers.
- **Region Coordinator** – the chapter advisor to the Region President who works with the Region Officer team.
- **Region Officer Advisor (ROA)** – the local advisor to a Region Officer
- **Region Officer Candidate (ROC)** – a California FCCLA member running for region office.
- **Region Officer Candidate Advisor (ROCA)** – the local advisor to a Region Officer Candidate.
- **State Staff** – the individuals who work for California FCCLA to serve the state organization.

Steps of the Region Officer Team Election Process



Step 1: Gain Parental, Advisor, School and District Support

Goal:

The goal of Step 1 is to develop a support system for the election process and potential year as a region officer.

Why is this important?

Serving as a member of a Region Officer Team will affect your everyday life and day-to-day activities. Officers will have to make several trips to around California and teachers will have to prepare assignments ahead of time. It is difficult to be successful as a region officer without a strong support system behind you.

Process:

Speak with parents, advisor(s), school and district administration about the opportunity to run for a region office position. You should clearly know why it is that you want to run and should communicate that with the aforementioned individuals. Be sure to review the election process and travel requirements.

Step 2: Application

Goal:

The goal of Step 2 is to officially become a Region Officer Candidate, verify eligibility, providing proof of support, and contact information.

Why is this important?

The application is a form that members use to express their interest in running for region office. It provides State Staff with the information needed to ensure that candidates are eligible to run for office and are included in the election process.

Process:

Applicants should review the application as soon as possible so they know what is expected and can complete the application with the highest of quality. Many signatures are required so planning is key. It is important to complete the application according to the directions that are provided. Review the application as much as possible and ask others to proof it. The completed application is due electronically by January 12, 2022. Questions regarding the application or election process should be directed to bcassidy@ca-fccla.org.

“Being a Region Officer Candidate is a huge accomplishment for any FCCLA members and should be celebrated. Regardless of the outcome of the election process, you have taken steps in your leadership journey in FCCLA.”

Riley Miller,
State Vice President

Step 3: Preparation

Goal:

The goal of Step 3 is to ensure that candidates understand the expectations and required sessions of Region Officer Candidates. In addition, candidates will acquire a comprehensive understanding of California FCCLA's history, structure, and opportunities.

Process:

In order to be prepared with FCCLA knowledge, candidates should study the resources listed below. Becoming comfortable with FCCLA knowledge is crucial for potentially becoming a region officer. .

Resources to Review

- California FCCLA Website
- National FCCLA Website
- California FCCLA Bylaws
- Region FCCLA Bylaws
- FCCLA Member Handbook

What ROC Wear at Spring Meeting and SLC

All Region Officer Candidates are expected to wear the official FCCLA uniform. This includes a white dress shirt with black skirt or black slacks, black dress shoes, and an ascot or tie.

Step 4: Candidate Speeches

Who will be there?

Region Officer Candidates, Region Officer Candidate Advisors, State Staff, Voting Delegates, Members

Goal:

The goal of Step 4 is to allow State Officer Candidates to demonstrate their public speaking skills to the Voting Delegates and members.

Process:

Region Officer Candidates will be required to present a speech that does not exceed two (2) minutes in length that highlights their qualifications and leadership abilities. Speeches that exceed two (2) minutes in length will be stopped at the two (2) minute mark. Time starts when the candidate first begins speaking.

Step 5: Fact and Opinion Question

Who will be there?

Region Officer Candidates, Region Officer Candidate Advisors, State Staff, Voting Delegates, Members

Goal:

The goal of Step 5 is to review the candidate's knowledge of FCCLA and their potential ideas for the organization.

Process:

After the region officer candidate finishes their candidate speech, they will be asked one (1) FCCLA fact question and one (1) FCCLA opinion question. The fact question will come from the FCCLA Member Handbook.

Step 6: Announcement of Region Officer Team

Who will be there?

Region Officer Candidates, Voting Delegates, State Staff, All Meeting Attendees

Goal:

The goal of Step 6 is to announce the 2022–2023 Region Officer Team.

Process:

During the Closing Session on April 25, 2022, the current Region President will announce the candidates elected to serve on the 2022–2023 Region Officer Team.

Step 7: Meeting with State Staff

Who will be there?

Elected Region Officers, State Staff

Goal:

The Goal of Step 7 is to determine the position(s) each Region Officer will hold for their term.

Process:

Following the Closing Session, the elected region officers will meet with State Staff to discuss what position each officer will hold. More information about each office position will be provided at this time. This meeting should take no more than 30 minutes.

Step 8: Region Officer Installation Rehearsal

Who will be there?

2021–2022 Region Officer Team, 2022–2023 Region Officer Team, Region Officer Advisors, Region Coordinator

Goal:

The goal of Step 8 is to rehearse the Installation Ceremony for the Closing Ceremony

Process:

On April 23, 2022, before the Opening General Session, the newly elected officers will work with the 2021–2022 Region Officer Team and Region Coordinator to rehearse the installation ceremony. The 2021–2022 Region Coordinator will communicate with Region Officers and Region Officer Advisors to determine the time of the rehearsal.

Step 9: Region Officer Installation

Who will be there?

2021–2022 Region Officer Team, 2022–2023 Region Officer Team, Region Officer Advisors, Region Coordinator, all Region Attendees

Goal:

The goal of Step 9 is to install the new Region Officer Team.

Process:

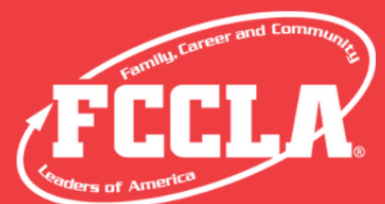
During the Sunday Region Meeting, the 2021–2022 Region Officer Team will install the 2022–2023 Region Officer Team. The new Region Officer Team will receive their officer pins at this time.

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